U.S. Immigration and Customs Enforcement Office of Training and Development

ICE Academy Enforcement and Removal Operations



OPERATIONAL PLANNING

Lesson Plan

FIELD OPERATIONS TRAINING PROGRAM

CONTROL PAGE

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Operational Planning Feb 2011 page 2 of 28

Record of Changes

Date of Change	A=Add. M=Mod. D=Del.	Description of Change	Reason for Change	Approved By (FN, LN, Operational Unit Chief or IMU Representative)
February 2011	M A M M	Changed Lesson Plan format to be OTD Compliant and added the following: Advanced Organizer Motivation section Agenda section Clearly defined Demonstration and Student Practice sections Clearly outlined Introduction, Instruction and Conclusion sections Integration into and with the other lessons of the program	Changed some information to match current policy regarding notification to FOSC and NFOP	

TABLE OF CONTENTS

LESSON DESCRIPTION	X
LESSON ADMINISTRATION	X
INTRODUCTION	
I. Motivation	
II. Objectives	
III. Advance Organizer of Main Ideas	
IV. Review of Prerequisites	X
V. Agenda	X
INSTRUCTION	
I. Explanation	
A. EPO #1: B. EPO #2:	X
II. Demonstration	
III. Student Practice	
IV. Feedback and Remediation	
CONCLUSION	
I. Summary of Main Ideas	
II. Integration	X
III. Objective(s)	
IV. Motivation	
V. Test of Final Activity	
INCTOLICTOR NOTES FOR LAR EVERGISES	Y

LESSON DESCRIPTION

I. LESSON TITLE

Operational Planning

II. PROGRAM/COURSE TITLE

Field Operations Training Program

III. DESCRIPTION

This course provides an overview of the situations warranting, and requirements of a Fugitive Operations Plan.

IV. TERMINAL PERFORMANCE OBJECTIVE:

Condition: Given a simulated enforcement activity meeting the requisite criteria

Behavior: the student will create a Field Operations Plan (FOP), and provide

necessary notifications

Criterion: in accordance with the ERO Fugitive Operations Plan

Template/Instructions and NFOP Policy.

V. ENABLING PERFORMANCE OBJECTIVES:

A. EPO #1: Identify when a Fugitive Operations Plan must be completed

B. EPO #2: Plan the Operation

C. EPO #3: Complete a Fugitive Operations Plan in accordance with current policy.

IV. LENGTH OF LESSON

PRESENTATION (Including Demonstration	STUDENT PRACTICE	STUDENT EVALUATION	TOTAL
30min	1hr	30min	2hr

LESSON ADMINISTRATION

I. LESSON TITLE

Operational Planning

II. RISK MANAGEMENT PLAN (If Required)

None

III. FACILITY REQUIREMENTS

Computer lab with:
24 computers
2 printers
Instructor station with A/V equipment

IV. TRANSPORTATION REQUIREMENTS N/A

V. REQUIRED STAFF

One instructor required for this class presentation Two additional instructors for evaluation of the FOPs

VI. ACADEMY PROVIDED TRAINING AIDS/EQUIPMENT Computers

Printers

V. STUDENT PROVIDED EQUIPMENT N/A

VIII. STUDENT HANDOUTS/MATERIALS

Fugitive Operations Plan

IX. ATTACHMENTS

- Power Point
- Fugitive Operations Plan Template
- Sample Target List Template

VIII. REFERENCES

Fugitive Operations Handbook

OUTLINE OF INSTRUCTION

INTRODUCTION

Instructor Notes: RAPPORT AND OPENING STATEMENT

Welcome students to class; state the title of the lesson, and the lesson description from the syllabus. The lead instructor must introduce himself/herself and all co-instructors if these parties are unknown to the students. Make students feel comfortable.

Ask students if there are any questions from the previous lessons.

I. (Slide 1 / Title) Motivation

Recent court cases call into question the Operations Plan

• 4th amendment issues

If ERO Personnel act in this manner and are sued, it is more difficult to defend their actions in litigation.

II. Objectives

A. (Slide 3) Terminal Performance Objective(s)

Condition: Given a simulated enforcement activity meeting the requisite criteria

Behavior: the Student will create a Field Operations Plan (FOP), and provide

necessary notifications

Criterion: in accordance with the ERO Fugitive Operations Plan

Template/Instructions and NFOP Policy

B. Enabling Performance Objectives

EPO# 1: Identify if a FOP must be completed

EPO# 2: Plan the operation

EPO# 3: Demonstrate the completion of a Fugitive Operations Plan in accordance

with current policy.

III. Advance Organizer of Main Ideas

All of the topics we've discussed thus far need to be taken into consideration when writing the FOP.

Instructor Notes:

Review the topics from week 1

- Firearms
- Use of Force
- Sources of Information
- Basic Tactics
- Vehicle Stops

The Fugitive Operations Team will also take into consideration all of these skills when planning an operation.

IV. Review of Prerequisites

Instructor Notes: ask students why an Operational Plan is necessary

V. Agenda

- Lecture & Discussion
 - o Requirements for FOPs
 - o Planning the FOP
 - o Creating an FOP
- Demonstration
- Students will practice completing an Operational Plan
- Students will complete an Operational Plan that will be assessed

INSTRUCTION

- I. Explanation
 - A. EPO #1 -Identify when a FOP must be completed
 - 1. FOPs can be initiated 2 ways
 - a) Field Office
 - b) HQ
 - 2. Field Office Initiated FOPs
 - a) When a FOP is needed:
 - (1) Conceived and driven at the local level
 - (2) Ten or more targets will be sought
 - (3) Targeting a specific group
 - (a) Gangs
 - (4) Expected media attention
 - (5) Will extend beyond the local AOR's geographical boundaries
 - b) Obtain the current NFOP FOP template and Target List template
 - c) FOT Supervisor will select the approved enforcement initiative title
 - (1) Cross Check
 - (2) Return to Sender
 - (3) Secure Streets
 - (4) Media Ride Along
 - d) When initiated at the Field Office the process for a FOP is:
 - (1) FOT Supervisor will send the FOP to the FOD for signature
 - (2) FOD will send the FOP back to the FOT Supervisor

- (3) FOT Supervisor will send the FOP to Detention Operations Coordination Center (DOCC) no later than two weeks prior to the operation and to the National Fugitive Operations Program (NFOP) and Fugitive Operations Support Center (FOSC) no later than 1 week prior to the operation regardless if logistical assistance is sought
- (4) DOCC will notify the FOT once the FOP has been approved
- (5) FOT Supervisor will notify NFOP of DOCCs decision NO LATER than seven business days before the operation
- (6) NFOP will notify FOT when the FOP has been approved
- (7) Best to start this process at least 3 weeks from the anticipated operation

3. HQ Initiated FOPs

- a) Required when any of the following conditions are met:
 - (1) Targeted enforcement action(s) that extend beyond the Field Office's AOR; or
 - (2) A target or target list is expected to draw significant media or departmental attention, including operations concerning sensitive targets, public officials, political candidates, or religious or political organizations, or requests made by foreign governments; or
 - (3) HQ NFOP initiates the enforcement action
- b) When HQ NFOP initiates the enforcement action the process is:
 - (1) HQ will send communication to the FOT Supervisor (or the FOD realistically) who will prepare or update it as necessary with guidance from HQ NFOP
 - (2) FOT Supervisor will use the NFOP template and Target List
 - (3) FOT Supervisor will forward it to the FOD for signature
 - (4) FOD returns it to the FOT Supervisor
 - (5) FOT forwards the FOP to the DOCC and HQ FUGOPS

- (6) DOCC notification must occur at least 2 weeks before the operation regardless if logistical assistance is sought
- (7) Once the DOCC approves the FOP, they will notify the FOT
- (8) FOT will notify NFOP of DOCC's response at least 7 business days before the operation
- (9) The NFOP will notify the FOT when the FOP is approved
- (10) Best to start process at least 3 weeks from anticipated start of the operation

B. EPO #2 - Plan the Operation

- 1. Identify command structure for operations
 - a) Necessary for operations in general but particularly those that are high profile, may draw media and / or political attention
 - b) Ultimately the FOD has responsibility to do this but a delegated authority may be DFOD, AFOD, or FOT SDDO
 - c) Clear chain of command is essential before beginning the operation
- 2. Identify personnel resources
 - a) ERO Personnel will provide FOT Supervisors with target cases based on the relative need from HQ on the class of aliens being targeted

determine priority of targets

- (1) EXAMPLE: request Cross Check of a particular zip code from the FOSC (Fugitive Operations Support Center)

 (a) From the list generated from that inquiry, FOT team members will gather information and intelligence to
- b) Begin work folder preparation
- 3. Identify Target
 - a) Set parameters for selecting targets
 - (1) Parameters will be set by the operation (Cross Check, Safe Street)

- b) Conduct thorough investigation and surveillance
 - (1) FOT can narrow the list of targets to maximize results
- c) Use the Fugitive Operations Support Center (FOSC) as a resource for identifying targets
- d) Send target list to HQ for vetting
 - (1) Target list should contain the following information about the target:
 - (a) Priority
 - (b) Criminal history
- C. **EPO #3** Demonstrate the completion of a Fugitive Operations Plan in accordance with current policy
 - 1. Operation Plans format:
 - a) Situation
 - (1) Target
 - (2) Hours of Operation
 - (3) Local Situation
 - (4) Operational De-Confliction (SQAD / SQ 11, NN 16)
 - (5) Local Law Enforcement Agencies (LEAs)
 - (6) Community Issues or Politically Sensitive Issues
 - (7) Juveniles
 - (8) Prosecutions
 - (9) Gangs
 - b) Mission
 - (1) Directors Intent
 - (2) Concept of Operations
 - (3) Tasks

- (4) Safety and Logistics
- (5) General Reporting Requirements
- (6) After Action Reporting Requirements
- (7) Command and Control
- c) (Slide 12) Reporting Requirements
- d) (Slide 12) Notification Requirements

2. Supervisory Review

a) FOT Supervisor must review the document before it is submitted to management or headquarters

I. Demonstration

Instructor Note:

FOP Template is included at the end of this lesson plan Fill out a sample FOP with the students in a step by step manner. Highlighted areas must be completed with some type of information even if fictitious

FOPs may initially be hand written; however, the officer will need to transcribe information into the FOP Word Template for submission to the instructor

If computers are available to each student, students should fill out the FOP in soft copy only

- Class discussion will center around and discuss how these documents should be properly filled out and submitted.
- Instructor will demonstrate how to properly fill out a FOP

II. Student Practice

Students will complete a practice FOP while instructor is demonstrating

IV. Feedback and Remediation

During discussions, demonstrations, and practices, the instructor will continually check for understanding.

If one of the participants does not complete the FOP adequately, he or she will be coached on the spot and asked to revise the FOP until it meets standards.

CONCLUSION

I. Summary of Main Ideas

The primary mission of the National Fugitive Operations Program is to identify, locate, arrest, process, and remove fugitive aliens from the United States, with the highest priority placed on those who have been convicted of crimes. It is necessary to take a systematic approach to operational planning to have this occur.

II. Integration

The FOTP teaches ERO personnel how to serve an administrative warrant on a fugitive alien. In order to carry out this mission, efficient planning must be done. The agent will need to consider things like:

- Sources of information
- Basic Tactics
- Media attention
- Juveniles

III. Objective(s)

At this point, the class is ready to successfully complete a FOP

IV. Motivation

Benjamin Franklin

By failing to prepare, you are preparing to fail

V. Test of Final Activity

Students will be given a scenario and asked to write an FOP using their AOR information

Student will complete a FOP that contains their targets' information Scenario FOP will be for a Media ride along with Fox News

Instructor Notes for Demonstration/Practice

- Instructor will complete a Fugitive Operations Plan and Target List while students follow along
- Students will complete the plan and target list during the instructor demonstration
- Instructor will use Charleston information on Operation Crosscheck and current date
- Instructor will change in the FOP will be changed from yellow highlight (on the template) to green highlight.
- Instructor will complete the FOP with all known information and use fictitious information when necessary.

Instructor Notes for Practical Exercise

- Instructor will have students to complete a Fugitive Operations Plan utilizing the one or two live cases they have worked since the beginning of the course.
- Students will complete the plan as if they were going to have a media ride along (Fox News).
- Students will complete a Target List to include information on one of the live case(s) they have worked on throughout training.
- Students will email completed FOP and target list to coordinator by 0730 the following class day.
- The date of the operation in the FOP will be the date of the class practical exercise.
- All information that needs to be changed in the FOP will be changed from yellow highlight (on the template) to green highlight.
- All information completed in the FOP should relate to the student's office and chain of command.
- Students will complete the FOP with all known information and use fictitious information when necessary.
- The instructor will review all FOPs and "sign off" as the FOD once accurately completed
- Inform students that chain of command is their FOD, DFOD, AFOD and SDDO.
- Students should use their geographic information when appropriate.
- Instructors will return incomplete or inaccurate FOPs for correction.

Instructor Notes for Skills Assessment

Using the Skills Assessment checklist Instructor(s) will assess students Fugitive Operations Plans on the following:

- 1) The plan is completed in accordance with the FOP template. All information is properly changed and/or updated.
- 2) The date of the operation is listed correctly in the FOP.
- 3) The Target List is accurately completed using information from the student's live case.
- 4) Students will email Operational Plan and Target List to coordinator

XXXXField Office Fugitive Operations Team



LIMITED OFFICIAL USE

FIELD OFFICE DIRECTOR (FOD) APPROVED FUGITIVE OPERATIONS PLAN:

ENFORCEMENT AND REMOVAL OPERATIONS

XXX FIELD OFFICE

b7e

Dates: Month XX-XX, 200X

I. Situation

The objective of Operation b7e is to apply an organized, methodical approach to the location and arrest of Immigration and Customs Enforcement (ICE) fugitive aliens, previously removed aliens, removable aliens convicted of crimes, and otherwise dangerous aliens at large within the XXXX Field Office Area of Operational Responsibility (AOR).

The Field Office Director (FOD), Deputy Field Office Director (DFOD) and Assistant Field Office Director (AFOD) have been briefed on this operational plan, and support its execution.

A) Targeted Aliens - (Number of Targets)

Number (XX) aliens have been identified and will be targeted during this operation. The targets comprise of aliens found within the three Tier System of Priorities for Fugitive Operations; which includes ICE Fugitive aliens, previously removed aliens and aliens amenable to removal proceedings due to their criminal convictions. Of the total number of targets for this operation, number (XX) are Tier 1 Fugitive Aliens, number (XX) are Tier 2 Previously Removed Aliens, and number (XX) are Tier 3 Removable Aliens Convicted of Crimes. (See attached Excel spreadsheet for target list.)

B) Hours of Operation



C) Local Situation

The XXXX Fugitive Operations Team(s) will conduct the operation with support from other resources from the XXXX Enforcement and Removal Operations (ERO) Office, as well as

the following Law Enforcement Agencies (LEAs): XXXX. The FOD has committed all necessary resources within their jurisdiction. (See attached Excel spreadsheet for Team and LEA breakdown)

D) Operational De-Confliction

Homeland Security Investigations (HSI) has been advised of the operation and has stated that they do not anticipate any conflict in the area and have agreed/declined to participate. No additional request for assistance was made by ERO. The target list has been queried in TECS utilizing by to ensure de-confliction with OI and other law enforcement entities.

E) Local Law Enforcement Agencies (LEAs)

The Fugitive Operations Team (FOT) Supervisory Detention and Deportation Officer (SDDO) shall advise local LEAs prior to the execution of any Headquarters (HQ) approved or FOD approved fugitive operation plan. The standard operating procedure for local law enforcement agencies will vary from location to location and should be established through proactive liaison. In the presence of exigent circumstances, it may be prudent not to provide notification of impending fugitive operations within your jurisdiction. (If this is the case, the FOD must be made aware of these circumstances and concur with written justification not to notify the local LEAs.)

F) Community Issues or Politically Sensitive Issues

Three days prior to the execution of the operation, the field office will provide the Office of Public Affairs (OPA) and Office of Congressional Relations (OCR) with the specifics of the operation, to include the operational dates and location of the initiative. This operation may result in negative community response due to area being designated a "Sanctuary City" or other social / political issues currently taking place.

G) Juveniles

The presence of juveniles at a target location, or in the care of a targeted alien, will be explored during initial investigation, surveillance and diligent research of available indices. In the event that minors are identified, or likely to be encountered at a particular residence; family members, care providers and community, as well as state and county juvenile resources, will be examined and a plan of care for the juveniles will be addressed prior to the commencement of operations. (List names and ages of known juveniles, and plan of care including care giver contact name and numbers. If no juveniles on target list state so here.)

If unaccompanied alien juveniles are encountered, contact your local juvenile coordinator for guidance. If they are unavailable, the Office of Refugee Resettlement (ORR) will need to be notified at 202-401-5709 after all processing tasks are performed.

In the event that juvenile(s) are present, and their presence was not anticipated during operational enforcement activities, the SDDO and Team Leaders may need to seek assistance from the state or local governmental agency responsible for juvenile issues, i.e. Child Protective Services (CPS). As such, the SDDO and team leaders are in possession of the agency's appropriate contact numbers, to be used as deemed necessary throughout the entirety of the operation. List agency names, contacts and phone numbers here or add as an attachment and state so.

Whenever possible, juveniles will be placed in the care of immediate family members that have no ascertainable criminal history. If there are no other options, sole care givers who are subject to removal, that have no ascertainable criminal record may be placed on an Order of Supervision or Order of Release on Recognizance with SDDO/AFOD approval.

H) Prosecutions

In instances where an alien is amenable to prosecution, the case will be presented to the United States Attorney's Office/State Attorney's Office as appropriate. If the case is accepted for prosecution, an I-247, Immigration Detainer will be filed with the agency assuming custody of the alien. If the United States Attorney's Office/State Attorney's Office declines to prosecute, the declination will be recorded in the narrative portion of the I-213 and included in file.

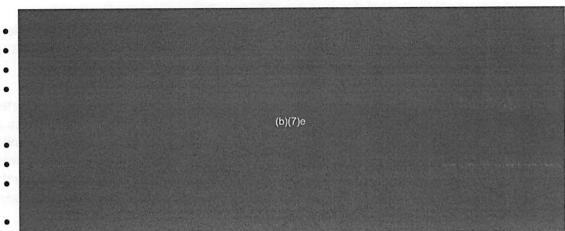
Gangs

In the event that ICE personnel encounter an alien affiliated with a street gang, officers must record the appropriate information on form I-213 and photograph any tattoos. A copy of the I-213 and photos will be forwarded to the officer responsible for entering the subject's information into the ICE gang database. Additionally, in houses where gang tags are prevalent, photos will be taken, as well as a photo of the front of the house for future officer safety concerns.

ICE Definitions of Gang Member and Gang Associate

Gang Member: A gang member is defined as anyone who admits gang affiliation <u>or</u> falls under two or more of the following criteria, one of which occurred in the previous five years:





Associate Gang Member: An associate gang member is defined as an individual who exhibits one of the above listed gang member criteria but not formally initiated into the gang. The agent(s) conducting the arrest will determine whether indications of association are present.

II. Mission.

Operation "b7e is an effort to apply an organized, methodical approach to the location and arrest of ICE fugitive cases previously removed aliens, removable aliens convicted of crimes, and otherwise dangerous aliens at large within the XXXX Field Office(s) AOR. The sustained cooperation of other LEAs throughout the area is paramount in order to be successful in this initiative.

Execution

A) Directors Intent

This operation is being conducted pursuant to the National Fugitive Operations Program Policy and Procedures (Ch.19). The primary mission of the National Fugitive Operations Program is to reduce the backlog of ICE fugitives throughout the United States. The National Fugitive Operations Program additionally focuses resources to apprehend and remove previously removed aliens, removable aliens convicted of crimes, and otherwise dangerous aliens at large in the community.

B) Concept of Operations

The operation will consist of number (XX) designated arrest teams in the AOR. The teams will consist of members of the XXXX FOTs; the teams will also be assisted by Deportation Officers (DOs) and Immigration Enforcement Agents (IEAs) from the Criminal Alien

Program (CAP), detained / non-detained sections of XXXX ERO. One DO will be assigned as the Team Leader (TL) for each team and one will be assigned as the File Control Officer (FCO). The teams will be assigned unmarked vehicles as well as secure transport vehicles for their use.

As arrest efforts progress, team resources may be reassigned to other geographical areas to meet operational needs or returned to their official duty posts as deemed appropriate by the SDDO. The law enforcement liaison officer will be responsible for establishing liaison with local law enforcement offices in the areas that arrest efforts will be conducted.

This operation will consist of number (XX) days of enforcement activity being executed throughout the XXXX AOR from Month, XX, 200X, through Month, XX, 200X.

Phase I: Month, XX, 200X: Operational briefing at XXXX hours at the XXXX. All officers participating in the operation will attend the pre-operational briefing.

Phase II: Month XX, 200X to Month XX, 200X: Officers from the XXXX FOTs will deploy throughout the XXXX area to initiate arrests at residences and places of employment.

Phase III: Month, XX, 200X: If deemed necessary, the XXXX ICE OPA will issue a press release following the completion of the operation once approved by the FOD.

C) Tasks

- Fugitive Operations Support Center (FOSC): A copy of the Operational Plan and target list has been sent to the FOSC and HQ NFOP via submission to the HQ Fug Ops Mailbox. Submissions must include the Operational Plan, Signed FOD Signature Page, Target List, and Personnel breakdown, along with any additional attachments as necessary.
- 2. The Law Enforcement Support Center (LESC): Is available 24 hours a day, seven days a week and can provide support to Fugitive Operations Teams conducting operations. It is recommended that you provide all officers/agents participating in the operation the contact number for the LESC.

Detention Operations Coordination Center (DOCC): Detention space is limited / suitable within the XXXX AOR, and detention locations have been identified. Although DOCC assistance was not requested they have been provided a copy of this operational plan and have concurred with the operation. / The DOCC has been provided a copy of this Operational plan and their assistance was requested, the DOCC has concurred with the operation and will be providing the following assistance

D) Safety and Logistics

Mandatory Element: <u>Safety is paramount.</u> Officers will not engage in high/low-speed vehicle pursuits. All participating officers will be fully equipped with both deadly and non-deadly force weapons, service-issued firearms and personal body armor.

- 1. Beyond identifying themselves verbally as law enforcement officers/agents, ERO enforcement personnel must utilize law enforcement identifiers, such as neck badges, belt badges, and outer garments affixed with ICE identifiers. In order to ensure uniformity, if utilized during enforcement operations, outer garments must be prominently affixed with both the words "ICE" and "Police."
- 2. No training will be necessary prior to this operation.
- 3. Primary processing location: All detainees will be transported to XXXX for processing.
 - a. Secondary detention and processing site(s) to be determined as needed.
 - b. The SDDO will coordinate requests for additional staff to support the enforcement operation. Requests will be made through the Operations AFOD with concurrence from the XXXX FOD.

4. Logistics.

- a. Lodging and per diem expenses will/will not be required for the operation. In the event that the need arises to utilize lodging and per diem, it will be funded at the local/HQ level. (If HQ NFOP funds are requested, submissions must include a written request for HQ NFOP funds, including the breakdown of cost estimates for all travel, lodging, and per diem, with any/all additional expenses detailed in writing.
- b. No health & safety inspection required for any facility or equipment being utilized for this operation.
- c. No contracts need to be reevaluated.
- 5. Removal efforts: It is the intent of the FOD to expeditiously remove all ICE fugitive aliens and non-fugitive aliens from the United States. The below actions have been performed to facilitate this objective:
 - a. Once arrested, all detainees will be transported to the XXXX for initial processing. All files will be reviewed by the Fug Ops Team Leader/SDDO for legal sufficiency prior to the alien being transferred to an appropriate detention facility.

- b. Each operational team has been instructed to secure any and all legally issued identity documents for all arrestees who will require a travel document for removal. All teams will make every legal effort to secure these documents prior to departing the arrest location. Obtaining these documents at the time of arrest will greatly decrease time spent in detention.
- c. Any non-fugitive arrests that require a Notice to Appear will be presented with the option of a Stipulated Removal to aid in the reduction of detention time, if deemed appropriate by supervisory personnel given the circumstances. The OPLA/XXX and EOIR/XX have been advised and contacted as to the availability to approve stipulated removals during the operation.
- d. When appropriate, a form of alternative detention can be utilized if authorized by supervisory personnel.

 List alternative methods here if utilized.

E) General Reporting Requirements

1. Daily Reports: Submitted to the AFOD and HQ NFOP via the HQ Fug Ops Mailbox utilizing the HQ approved Fugitive Operations Daily Report spreadsheet.

Via/Transmission: E-mail (HQDRO, FUGOPS)

Due: 2400 daily

Period Covered: That day's 24-hour period (0001-2400 hours)

- 2. Weekly Reports: Standard HQ FUGOPS reporting via the Fugitive Case Management System (FCMS).
- 3. Significant Event Notification (SEN): A SEN / Significant Incident Report (SIR) / Significant Proposed Enforcement Activity Report (SPEAR) will only need to be submitted if events or incidences occur that warrant their generation in accordance with established policy and procedures.
- 4. Report Format: At the conclusion of field operations the Team Leaders will ensure that the Command Center and Processing Teams properly update FCMS with all arrests by Close of Business (COB) each day.
- 5. A/S Notes: A/S notes will only need to be submitted if events or incidences occur that warrant their generation in accordance with established policy and procedures.

F) After Action Reporting Requirements

- 1. Initial after action conferences will be conducted as follows:
 - a. Key operational personnel involved in the final Phase(s) of the enforcement operation will be held on Month XX, 200X at the XXXX.
- 2. Format: The format for issues will be:
 - a. Topic
 - b. Discussion
 - c. Recommendation(s)
- 3. Formal after action report: A memorandum of results will be generated and forwarded to the FOD for review as necessary.
- 4. XXXX ICE OPA will coordinate with the FOD and generate a press release upon completion of the operation as necessary. ICE Public Affairs contact number(s)

G) Command and Control

1. Primary means of communication will be via radio, telephone and E-mail.

APPROVING OFFICIAL

Field Office Director

Field Office

ATTACHMENTS: (If applicable)

Attachment 1: Operational Support

Attachment 2: CPS Contact List

Attachment 3: Supporting Agency Contact Information

Attachment 4: Other than normal operational hour's justification

Attachment 5: Cost Estimate for HQ requested funds

Attachment 6: Complete Target List

DISTRIBUTION:

HQ NFOP

FOSC

FOD

DFOD

Operations AFOD

DOCC

Target List

Target #	A- Number	Last Name	First Name	Gender	DOB	<u>Nationality</u>	<u>FBI</u> Number	Criminal	Priority Tier	Priority Level	List Criminal Conviction
1											· · · · · · · · · · · · · · · · · · ·
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