

PREPARING YOUR FAMILY FOR IMMIGRATION ENFORCEMENT



RIGHTS &
RESPONSIBILITIES

BEFORE AN IMMIGRATION ARREST

DEVELOP AN EMERGENCY RESPONSE PLAN

<ul style="list-style-type: none">• Keep all of your important documents in an easily accessible place. Make copies of these documents for a family member or close friend to keep in case of emergency.<ul style="list-style-type: none">- <i>Passport</i>- <i>Birth Certificate</i>- <i>Marriage License</i>- <i>Car Titles and Property Deeds</i>- <i>All immigration documents, including "A" number if you have one</i>
<ul style="list-style-type: none">• Speak with a trusted immigration attorney to assess your individual immigration situation (see APPENDIX A for a list)<ul style="list-style-type: none">- <i>Always have the number or card of a respected legal service provider or immigration attorney in case of emergency.</i>- <i>Your family should also have these numbers. Memorize that family member's number.</i>
<ul style="list-style-type: none">• Have an emergency plan at your place of work<ul style="list-style-type: none">- <i>Ask if your coworkers are willing to stay silent and ask to speak with an attorney in the event that immigration comes to your workplace.</i>- <i>If your workplace has a union, speak with the union representative to better learn how to prepare in case immigration comes to your workplace.</i>
<ul style="list-style-type: none">• Have a plan to protect your family<ul style="list-style-type: none">- <i>Prepare a "Power of Attorney" form to ensure the proper care of your children with a relative or family friend in case you are detained or deported.</i> (see APPENDIX B)- <i>Obtain a valid passport for your children.</i><ul style="list-style-type: none">- <i>If your child is a citizen of the United States, obtain a passport for them as soon as possible. They will need this to travel outside of the country and prove citizenship later.</i>- <i>If your child is not a citizen of the U.S., obtain a passport from their country of citizenship. You can get this from your country's consulate (see APPENDIX C).</i>- <i>Register your child as a citizen of your country at that country's consulate so you do not have problems there once you arrive.</i><ul style="list-style-type: none">- <i>For example, in some countries, children that are not registered cannot attend school. (See p. 16 for info on how to register your U.S. born children in Mexico.)</i>

HAVE A PLAN TO PROTECT YOUR FAMILY!

Rev. 12/18/24

DURING AN ARREST

WHAT TO DO DURING AN ARREST

What to do if police or an immigration agents question you:

- ✓ You have the right to ask if you are being detained or arrested.
-If the officer says “No, you are not under arrest or being detained”, ask them if you are free to leave. If they say yes, slowly and calmly walk away.

-If the officer says “Yes, you are under arrest and/or being detained”, then
YOU HAVE THE RIGHT TO REMAIN SILENT!

If you have valid documents:

- ✓ Show them to the officer. Always carry them with you.

If you do not have valid documents to be in this country:

- ✓ Do not answer any questions.
- ✓ Do not show false documents.
- ✓ Only say “I need to speak with my attorney.”
- ✓ Do not say anything about where you are from or how you came to this country.
- ✓ Show the officer the “Know Your Rights” card (see APPENDIX D).

ABOVE ALL

**DO NOT SHOW FALSE DOCUMENTS AND DO NOT SAY
ANYTHING THAT IS NOT TRUE.**

WHAT TO DO IF IMMIGRATION COMES TO YOUR HOUSE:

- If the police, immigration agent or other government agent tries to enter your house:
 - **Don't open the door**
 - It is very important to ask them if they are the police or immigration.
(Sometimes, immigration agents will say they are the police, so ask them very specific questions.)
 - **If it is an immigration agent/officer, they are usually not allowed to enter unless you open the door or give them permission to enter**
 - Talk through the door. If you open the door a small amount to talk, the agent might say that by opening the door you gave consent to enter.
 - **If it is the police, they need a "Search Warrant" to enter your house.**
 - A search warrant is a signed paper by a judge that authorizes the officer to enter your house.
 - The warrant should say in detail who the person is that the officer is looking for
 - If they have an arrest warrant but not a search warrant, they are not legally able to enter your house.
- If an officer enters your home:
 - Write down the names and badge numbers of the officers
 - Tell them that you have not given them consent for a search
 - Take down the names, address, and numbers of anyone who is present
- Do not run – it is not safe to run.

WHAT TO DO IF IMMIGRATION COMES TO YOUR WORKPLACE:

- **STAY CALM**
 - Do not run
 - It is not safe to run
- In order to enter your workplace, the officer must have a warrant from a judge or permission from your employer.

WHAT TO DO IF IMMIGRATION STOPS YOU IN PUBLIC:

- If they stop you in the street
 - They should have a proper order/warrant to do so; ask to see it.
 - If they don't have an order, they must have specific facts that make it reasonable to believe that you are not in this country legally

REMEMBER:

You have the right to remain silent. Do not say anything about your immigration status or where you were born. If you have valid immigration documents, show them.

AFTER AN ARREST

IF YOU ARE ARRESTED

- **Find out who has arrested you**

- Write down the names of the officers and their organizations (FBI, ICE, CBP, etc.).
- Write down badge numbers (on uniform) and vehicle license plate numbers.

- **Do not sign any documents you do not understand before speaking with an attorney**

- It's possible that the agents will try to pressure you to sign something.
- Do not let them pressure you. They could be trying to get you to sign something that gives up your right to appear before an immigration judge.

- **Contact your attorney or a family member**

- You have the right to call someone after your arrest.
- Memorize the number of your attorney, family member, or union representative.
- Contact them immediately.

- **Contact your consulate**

- You have the right to contact the consulate of your country of citizenship to request assistance.
- You have the right to tell the agent to inform your consulate of your arrest.
- The consulate can help you find an attorney.
- The consulate may also offer to contact your family.

- **Apply for bond**

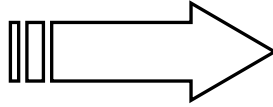
- Apply for bond while in immigration custody.
- You must be able to show that you are not going to flee or a danger to the community.

**DO NOT SIGN ANYTHING YOU DO NOT UNDERSTAND BEFORE CONSULTING
WITH AN ATTORNEY!**

AFTER AN ARREST

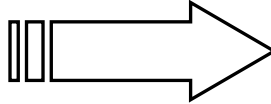
IMPORTANT INFORMATION ABOUT IMMIGRATION DETENTION

How long can the local government detain a person with a detention order from ICE?



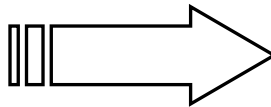
According to federal regulations, a person detained pursuant to an immigration detainer cannot be held for more than 48 hours, excluding Saturdays, Sundays, and holidays. The 48 hour period starts to run after the local or state police would have released that person from their custody for any underlying offense.

What happens once the 48 hours has passed?



Because an ICE detainer only allows for an individual to be detained for 48 hours beyond what is permitted by state or local law, the detained individual should be immediately released after the 48-hour period has ended. After this period, you and/or your attorney should ask that you be released if you are not released automatically.

What happens if the jail continues to detain a person when the order has expired?



If the jail does not have independent authority to detain a person based on criminal charges, it is illegal for them to continue to detain that person after the immigration detainer has expired. Contact an attorney if this has occurred.

NOTE about BONDS:

The 48-hours ICE has to pick up a detained individual under an immigration detainer begins to run either once the individual pays the bond for an underlying criminal charge or otherwise would have been released from state custody. So it is possible that ICE can still pick that individual up after they have paid the local/state bond, and that the time in immigration custody will not count towards a sentence. If possible, consult with an attorney as soon as possible after being detained to talk about whether it is a good strategy to pay the local bond. Don't take advice from clerks or jail staff about this.

AFTER AN ARREST

YOUR RIGHTS WHILE IN DETENTION

YOU HAVE THE RIGHT:

- ✓ **Not to sign declarations or documents, particularly the ones you do not understand**
 - Especially those that give up your right to a hearing before a judge.
 - You can say that you would like to speak with a lawyer before signing
- ✓ **Not to offer information about your immigration status**
 - What you say can be used against you later in Immigration Court.
- ✓ **To contact your consulate**
- ✓ **To make a call after you have been detained**
 - Memorize the number of your lawyer or a family member.
 - Call them immediately.
- ✓ **To ask for a bond**
 - You always should ask for bond or a bond hearing.
- ✓ **To have an interpreter at your hearing if you do not speak English**

For more information about detention see APPENDIX C

APPENDIX A

NON-PROFIT IMMIGRATION LEGAL SERVICES PROVIDERS

**Current information about providers across the
country is available at
immigrationadvocates.org/legaldirectory**

List of Non-profit Immigration Legal Services Providers

Consult with these organizations before you have problems with Immigration to look at your personal situation and to see if there are remedies in case you are detained.

Arab Community Center for Economic and Social Services - Human Services Center

Areas of legal assistance: Adjustment of Status, Asylum applications, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Employment-based immigrant and non-immigrant petitions, Family-based petitions, Naturalization/Citizenship, Removal hearings, Special Immigrant Juvenile Status, Temporary Protected Status (TPS), Violence Against Women Act (VAWA) petitions

Location: 6451 Schaefer Rd, Dearborn, MI 48126

Contact: (313) 203-1877,
<http://www.accesscommunity.org> , hkhraizat@accesscommunity.org

Catholic Charities Diocese Of Kalamazoo - Immigration Assistance Program

Areas of legal assistance: Adjustment of Status, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, Naturalization/Citizenship, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Help completing forms, Filings with USCIS

Location: 1819 Gull Rd, Kalamazoo, MI 49046

Contact: 269 381 9800, <http://diokzoo.org/immigration-assistance-program> , samanthalindberg@ccdok.org

Catholic Charities of Southeast Michigan - La Casa Amiga Legal Clinic & Community Programs

Areas of legal assistance: Adjustment of Status, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, Naturalization/Citizenship, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Help completing forms, Filings with USCIS

Location: 76 Williams St, Pontiac, MI 48341

Contact: 2483403308, <http://www.ccsem.org> , olszewskir@ccsem.org

Diocese of Grand Rapids Immigration Legal Services

Areas of legal assistance: Adjustment of Status, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, Humanitarian Parole, NACARA, Naturalization/Citizenship, Temporary Protected Status (TPS), Violence Against Women Act (VAWA) petitions

Types of legal assistance: Filings with USCIS

Location: 123 Wealthy St SE, Grand Rapids, MI 49503
Contact: (616) 551-4746, <http://www.GRdiocese.org> , ILS@grdiocese.org

Farmworker Legal Services

Areas of legal assistance: Naturalization/Citizenship, T and U visas
Types of legal assistance: Help completing forms, Filings with USCIS
Location: 350 E. Michigan Ave., Suite 310, Kalamazoo, MI 49007
Contact: (269) 492-7190, <http://www.farmworkerlaw.org> , fls@lsscm.org

Freedom House Detroit

Areas of legal assistance: Asylum applications
Types of legal assistance: Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court
Location: 1777 N. Rademacher, Detroit, MI 48209
Contact: (313) 964.4320,
<http://www.freedomhousedetroit.org> , info@freedomhousedetroit.org

Immigrant Connection at City Life Church

Areas of legal assistance: Adjustment of Status, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, NACARA, Naturalization/Citizenship, T visas, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions
Types of legal assistance: Help completing forms, Filings with USCIS
Location: 574 S. Division Ave, STE 2A, Grand Rapids, MI 49503
Contact: (616) 855-0563,
<https://www.immigrantconnectiongr.org/> , info@immigrantConnectionGR.org

International Institute of Metropolitan Detroit

Areas of legal assistance: Adjustment of Status, Asylum applications, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, Naturalization/Citizenship, Temporary Protected Status (TPS), Violence Against Women Act (VAWA) petitions
Types of legal assistance: Help completing forms, Filings with USCIS
Location: 111 E. Kirby, Detroit, MI 48202
Contact: (313) 871-8600, <http://www.iimd.org> , immigration@iimd.org

Jewish Family Service of Metropolitan Detroit - Immigration and Citizenship Services

Areas of legal assistance: *Adjustment of Status, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, Naturalization/Citizenship*

Types of legal assistance: *Help completing forms, Filings with USCIS*

Location: 6555 W. Maple Rd, West Bloomfield, MI 48322

Contact: (248) 592-2319,
<http://www.jfsdetroit.org/immigration.htm> , atorman@jfsdetroit.org

Justice for Our Neighbors (Detroit)

Areas of legal assistance: *Adjustment of Status*

Types of legal assistance: *Help completing forms, Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court*

Location: 20000 W. 13 Mile Rd, Beverly Hills, MI 48025

Contact: (734) 709-1151, <http://www.ifonmi.org> , appointmentsmetro@ifonmi.org

Justice For Our Neighbors (Grand Rapids Office)

Areas of legal assistance: *Adjustment of Status, Asylum applications, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Employment-based immigrant and non-immigrant petitions, Family-based petitions, Naturalization/Citizenship, Removal hearings, Special Immigrant Juvenile Status, T visas, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions*

Types of legal assistance: *Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court, Representation before the Board of Immigration Appeals (BIA)*

Location: 207 Fulton St East, Grand Rapids, MI 49503

Contact: (616) 301-7461, <http://jfonmi.org> , appointments@jfonsemi.org

Justice For Our Neighbors (Kalamazoo Office)

Areas of legal assistance: *Adjustment of Status, Asylum applications, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Family-based petitions, Habeas Corpus, Naturalization/Citizenship, Removal hearings, Special Immigrant Juvenile Status, T visas, U visas, Violence Against Women Act (VAWA) petitions*

Types of legal assistance: *Help completing forms, Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court*

Location: 212 S. Park Street, Kalamazoo, MI 49007

Contact: (269) 743-2501, <http://jfonmi.org> , vsoledad@jfonmi.org

Lighthouse Immigrant Advocates

Areas of legal assistance: Adjustment of Status, Asylum applications, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Employment-based immigrant and non-immigrant petitions, Family-based petitions, Humanitarian Parole, Naturalization/Citizenship, P1 or P2 for Afghans, Special Immigrant Juvenile Status, Special Immigrant Visa (SIV), T visas, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Help completing forms, Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews)

Location: 412 W 24th St, Holland, MI 49423

Contact: 6162988984, <https://lia-michigan.org/> , admin@lia-michigan.org

Michigan Immigrant Rights Center (Grand Rapids, Kalamazoo, Detroit, Lansing and Ypsilanti Offices)

Areas of legal assistance: Adjustment of Status, Asylum applications, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Habeas Corpus, NACARA, Naturalization/Citizenship, Removal hearings, Special Immigrant Juvenile Status, T visas, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Help completing forms, Filings with USCIS, Representation before the Immigration Court

Location: Grand Rapids, Kalamazoo, Detroit, Lansing, Ypsilanti – by appointment

Contact: (734) 239-6863, <http://michiganimmigrant.org> , mirc@michiganimmigrant.org

Michigan State University College of Law Immigration Law Clinic

Areas of legal assistance: Asylum applications, Family-based petitions, Naturalization/Citizenship, Removal hearings, Special Immigrant Juvenile Status, T visas, U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Help completing forms, Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court, Representation before the Board of Immigration Appeals (BIA), Federal court appeals

Location: 648 North Shaw Lane, East Lansing, MI 48824
(517) 432-6880,

Contact: <http://www.law.msu.edu/clinics/immigration/about.html> , veronica.thronson@law.msu.edu

Michigan United - East (Detroit Office)

Areas of legal assistance: Deferred Action for Childhood Arrivals (DACA), Naturalization/Citizenship

Types of legal assistance: Help completing forms, Filings with USCIS

Location: 4405 Wesson Street, Detroit, MI 48210

Contact: (248) 509-4430, <http://www.miunited.org> , diego@miunited.org

Southwest Detroit Immigrant and Refugee Center

Areas of legal assistance: Adjustment of Status, Asylum applications, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Employment-based immigrant and non-immigrant petitions, Family-based petitions, Naturalization/Citizenship, P1 or P2 for Afghans, Removal hearings, Special Immigrant Juvenile Status, Special Immigrant Visa (SIV), T visas, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Help completing forms, Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court, Representation before the Board of Immigration Appeals (BIA), Federal court appeals

Location: 17375 Harper Ave, Suite 24124, Detroit , MI 48224

Contact: 313-288-9904, <https://detimmigrantcenter.com/> , Info@detimmigrantcenter.com

St. Vincent Catholic Charities - Immigration Law Clinic

Areas of legal assistance: Adjustment of Status, Asylum applications, Consular Processing, Deferred Action for Childhood Arrivals (DACA), Employment authorization, Employment-based immigrant and non-immigrant petitions, Family-based petitions, NACARA, Naturalization/Citizenship, Removal hearings, Special Immigrant Juvenile Status, T visas, Temporary Protected Status (TPS), U visas, Violence Against Women Act (VAWA) petitions

Types of legal assistance: Filings with USCIS, Representation at Asylum Interviews (Credible Fear Interviews, Reasonable Fear Interviews), Representation before the Immigration Court, Representation before the Board of Immigration Appeals (BIA), Federal court appeals

Location: 2800 W. Willow St., Lansing, MI 48917

Contact: (517) 323-4734 ext. 1800, <http://www.stvcc.org>

APPENDIX B

IMPORTANT FORMS

Instructions for Delegation of Parental Authority (DPA)

Instrucciones para la delegación de la patria potestad (DPA por sus siglas en ingles)

Step 1: Prepare your DPA

Paso 1: Prepare su DPA

Use the [Do-It-Yourself Delegation of Parental Authority](#) tool.

Utilice la herramienta de delegación de autoridad parental "Hágalo usted mismo".

Step 2: Sign the DPA

Paso 2: Firme el DPA

Michigan law says a Delegation of Parental Authority is valid without a notary's signature or witnesses' signatures. **However, some doctors, schools, or others may be more likely to accept it if the form is notarized and witnessed.** If you can find witnesses and a notary, it is best to have them witness your signature and sign the form.

La ley de Michigan establece que una delegación de autoridad parental es válida sin la firma de un notario o de testigos. Sin embargo, algunos médicos, escuelas o otros pueden estar más dispuestos a aceptarla si el formulario está notariado y atestiguado. Si puede encontrar testigos y un notario, es mejor que sean testigos de su firma y firmen el formulario.

Some other states require a DPA to be witnessed and notarized. If you have it witnessed and notarized, you can increase the chances that it will be accepted in another state, if needed. Also, health care professionals, schools, and others who will interact with this form are not legal experts. Even though people should accept the form without the signatures of witnesses and a notary, there is a chance they might not be sure if they should do what it says. Having the form witnessed and notarized may reassure doctors' offices and schools that the form is valid.

Algunos otros estados requieren que el DPA sea firmado por testigos y notariado. Si lo hace, puede aumentar las posibilidades de que lo acepten en otro estado, si es necesario. Además, los profesionales de la salud, las escuelas y otras personas que interactuarán con este formulario no son expertos legales. Si bien las personas deben aceptar el formulario sin las firmas de testigos y un notario, existe la posibilidad de que no estén seguras de si deben hacer lo que dice. Hacer que el formulario sea firmado por testigos y notariado puede tranquilizar a los consultorios médicos y las escuelas de que el formulario es válido.

Notaries are often available at county offices, such as a county clerk, as well as banks, credit unions, law offices, and insurance companies. Some notaries will only sign documents as part of their employment. Call first to make sure the notary is willing to help with a document like this, and to find out whether they charge a fee.

Notarios muchas veces están disponibles en las oficinas del condado, como el registro del condado, así como en bancos, cooperativas de crédito, bufetes de abogados y compañías de seguros. Algunos notarios solo firman documentos como parte de su trabajo. Llame primero para asegurarse de que el notario esté dispuesto a ayudar con un documento como este y para averiguar si cobra alguna tarifa.

If you are having your form notarized, do not sign the form until you are in front of the notary. Bring two witnesses with you. Sign the form in front of the witnesses and notary at the bottom of the first page where it says "Signature of Parent[s]". After you sign (and the other parent, if signing), the witnesses should sign at the top of the second page where it says "Witnesses." They should sign their

name on the top line, and then print it clearly on the line directly below their signature. After you and the witnesses sign, give the form to the notary and they will complete their portion.

Si va a notarizar su formulario, no lo firme hasta que esté frente al notario. Lleve a dos testigos con usted. Firme el formulario frente a los testigos y al notario en la parte inferior de la primera página donde dice "Firma del padre o de los padres". Después de firmar (y del otro padre, si firma), los testigos deben firmar en la parte superior de la segunda página donde dice "Testigos". Deben firmar con su nombre en la línea superior y luego escribirlo con letra de molde en la línea directamente debajo de su firma. Después de que usted y los testigos firmen, entregue el formulario al notario y ellos completarán su parte.

If you are not using witnesses and a notary, sign your form at the bottom of the first page where it says "Signature of Parent[s]."

Si no va a utilizar testigos ni un notario, firme su formulario en la parte inferior de la primera página donde dice "Firma del padre o de los padres".

Step 3: Optional: Attach Health Care Documents

Paso 3: Opcional: Adjunte documentos de atención médica

If you included information about your children's health care providers and medical information, it will be on the form called "Health Information Addendum." This page is not required, but can be helpful to the person you named as caregiver.

Si incluyó información sobre los proveedores de atención médica de sus hijos y su información médica, se incluirá en el formulario llamado "Anexo de información de salud". Esta página no es obligatoria, pero puede ser útil para la persona que nombró cuidador.

It can also be helpful for the caregiver to have a copy of your children's medical insurance card. If you want to make a copy of the front and back of the insurance card, attach it after the Health Information Addendum.

También puede ser útil que el cuidador tenga una copia de la tarjeta de seguro médico de sus hijos. Si desea hacer una copia del frente y el reverso de la tarjeta de seguro, adjúntela después del Anexo de información de salud.

Step 4: Decide where to store the original DPA

Paso 4: Decida dónde guardar el DPA original

Keep the DPA in a safe place. If your agent (the person you name to care for your child) will use the form right away, give the original to the agent.

Guarde el DPA en un lugar seguro. Si su agente (la persona que usted designa para cuidar de su hijo) va a utilizar el formulario de inmediato, entréguele el original.

Some people choose to keep the original themselves if they are not leaving their child with the person named in the form right away.

Algunas personas optan por conservar el original para sí mismas si no van a dejar a su hijo con la persona nombrada en el formulario de inmediato.

What you do depends on how you are using the form and what feels safe to you. Keeping the form yourself ensures that the person you named does not assert parental authority before you want them to. Giving the original form to the person you named ensures that if an emergency arises, they will be able to make decisions right away without looking for paperwork first.

Lo que haga dependerá de cómo utilice el formulario y de lo que le resulte seguro. Si conserva el formulario usted mismo, se asegurará de que la persona que usted nombró no ejerza la patria potestad antes de que usted lo desee. Si le entrega el formulario original a la persona que usted nombró, se asegurará de que, si surge una emergencia, pueda tomar decisiones de inmediato sin tener que buscar primero el papeleo.

Step 5: Make copies of the DPA and distribute it

Paso 5: Hacer copias del DPA y distribuirlas

Make at least one copy of the DPA. Keep a copy for your own records when you give the original to the person who will care for your child. The caregiver will need the original signed form at the time they want to use it, so if you choose to keep the original yourself, make sure the person you named in the form knows how they can find the DPA if an emergency arises.

Haga al menos una copia del DPA. Guarde una copia para sus propios registros cuando le entregue el original a la persona que cuidará a su hijo. El cuidador necesitará el formulario original firmado en el momento en que desee usarlo, por lo que, si decide quedarse con el original, asegúrese de que la persona que nombró en el formulario sepa cómo puede encontrar el DPA si surge una emergencia.

Delegation of Parental Authority/*Delegación a poder paternal*

<p>We, _____ and <small>Name of parent #1</small></p> <p>_____, wish to temporarily <small>Name of parent #2</small></p> <p>leave our minor child _____ <small>name of</small></p> <p>child(ren) _____ in the <small>name of agent</small></p> <p>care and custody of _____, <small>name of agent</small></p> <p>who lives at _____, <small>Street address</small></p> <p>_____, Michigan _____. <small>City</small> <small>zip code</small></p> <p>We appoint and vest in our Agent full powers as a substitute parent, giving them the authority to do anything and everything required for our child's care. We also authorize our Agent to do any of the things that we, as a parent, could do on behalf of our child. We specifically authorize _____ <small>Name of agent</small></p> <p>to:</p> <ol style="list-style-type: none"> (1) Consent to medical and/or dental care for our child; (2) Enroll our minor child in appropriate schools and/or educational programs; (3) Act or consent to any and all acts with respect to our child's health and well-being, except the power to consent to guardianship, adoption, or marriage. <p>This delegation of parental powers is given pursuant to MCL 700.5103, and will become effective on _____. This power expires six (6) months from the date it begins or on my declaration, whichever comes first.</p>	<p>Nosotros, _____ y <small>Nombre de padre #1</small></p> <p>_____, deseamos dejar <small>Nombre de padre #2</small></p> <p>temporalmente a nuestro hijo(s) menor(es), <small>Nombre de hijo(s)</small></p> <p>_____, al cuidado y <small>nombre de agente</small></p> <p>custodia de _____, <small>nombre de agente</small></p> <p>quien vive en _____, <small>domicilio</small></p> <p>_____, Michigan _____. <small>Ciudad</small> <small>código postal</small></p> <p>Designamos y otorgamos a nuestro Agente todo poder como padre sustituto, dándole la autoridad para hacer todo lo que sea necesario para el cuidado de nuestro/a hijo/a. También autorizamos a nuestro Agente a hacer cualquiera de las cosas que nosotros, como padres, podríamos hacer en nombre de nuestro hijo. Específicamente autorizamos a _____ <small>Nombre de agente</small></p> <p>para:</p> <ol style="list-style-type: none"> (1) Dar consentimiento a atención médica y/o dental de nuestro hijo; (2) Inscribir a nuestro hijo menor de edad en escuelas y/o programas educativos apropiados; (3) Actuar o dar consentimiento a todos y cada uno de los actos relacionados con la salud y el bienestar de nuestro hijo, excepto el poder de consentir la tutela, la adopción o el matrimonio. <p>Esta delegación de poderes parentales se otorga de conformidad con MCL 700.5103 y entrará en vigencia el _____. Este poder expira seis (6) meses de la fecha en que inicia o a mi declaración, lo ocurra primero.</p>
--	--

Signature of Parents/*firma de padres*:

/s/ _____

Parent/madre

/s/ _____

Parent/padre

NOTE: Michigan does not require this document to be witnessed and notarized. If you wish to have this form witnessed and notarized, do so here:

Ojo: Michigan no exige que este documento sea certificado ante un testigo o notariado. Si desea que este formulario sea certificado ante un testigo o notariado, hágalo aquí:

Witnesses/testigos:

/s/ _____

/s/ _____

Print name of witness 1, if any:

Print name of witness 2, if any:

Escriba nombre de testigo #1, si lo hay:

Escriba nombre de testigo #2, si lo hay

STATE OF MICHIGAN)
ESTADO DE MICHIGAN)
_____ COUNTY)
_____ CONDADO)

Acknowledged before me and the witnesses, _____ and _____ in
witness #1 name witness #2 name
_____ County, Michigan, on _____ by _____
County name Date Parent #1 name
and _____ by:
Parent #2 name

Reconocido ante mí y los testigos, _____ y _____ en
nombre de testigo #1 nombre de testigo #2
el condado de _____, en Michigan, el _____ por _____
Nombre de condado fecha Nombre de padre #1
y _____ por:
Nombre de padre #2

/s/ _____

Notary public/Notario publico: _____

State of Michigan, County of _____.
Estado de Michigan, Condado de _____.

My commission expires _____
Mi comisión expira _____

Health Information Addendum

Health Insurance Information Our health insurance carrier is: Name: _____ Policy number: _____ group number: _____	<i>Información de seguro medico</i> <i>Nuestro proveedor de Seguro médico es:</i> <i>Nombre:</i> _____ <i>Numero de póliza:</i> _____ <i>Numero de grupo:</i> _____
Hospital Preference Name: _____ Address: _____ _____	<i>Preferencia de hospital</i> <i>Nombre:</i> _____ <i>Dirección:</i> _____ _____
Health Care Providers Type of provider: _____ Name of provider: _____ Address: _____ _____ Phone number: _____	<i>Proveedores de cuidado de salud</i> <i>Tipo de proveedor:</i> _____ <i>Nombre de proveedor:</i> _____ <i>Dirección:</i> _____ _____ <i>Número de teléfono:</i> _____

Information about Medical Conditions

Información sobre condiciones medicas

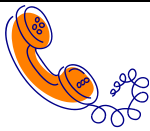
Allergies/*alergias:* _____

medical conditions/*condiciones medicas:* _____

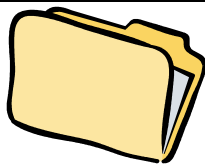
Medications/*medicamentos:* _____

May NOT have the following medications/*no puede tomar los siguientes medicamentos:* _____

Other health information/*otra información sobre salud:* _____



	Important Telephone Numbers And Information
Emergency: <i>In case of serious emergency</i> CALL 911	<u>Insurance Information:</u> Health Insurance
Police Department:	Company:
Fire Department:	Phone Number:
Consulate of my country:	Policy Number:
<u>Family/Important Contacts in the U.S.</u>	Car Insurance
Name:	Company:
Home Phone:	Phone:
Cell Phone:	Policy Number:
Work:	Car 1:
Relationship:	VIN #/Plate #:
Name:	Car 2:
Home Phone:	VIN #/Plate #:
Cell Phone:	Home Insurance
Work:	Company:
Relationship:	Phone:
<u>Family/Important Contacts in my Country</u>	<u>Important Medical Information</u>
Name:	Doctor Name:
Home Phone:	Phone:
Cell Phone:	Dentist Name:
Work:	Phone:
Relationship:	Pediatrician's Name:
Name:	Phone:
Home Phone:	Hospital:
Cell Phone:	Phone:
Work:	Pharmacy:
Relationship:	Phone:



Important Family Records

Use this form in order to have all important information in the same place. Put originals of each document in a safe place (e.g. lock box).

<u>Important Work Numbers</u>	<u>Important School/Daycare Numbers</u>
Employer #1	School #1
Name:	Name of Child:
Phone:	Name of School:
Supervisor:	Name of Teacher:
Date Started:	Phone:
Union Rep:	School ID Number:
Phone:	Name of Child:
Employer #1	Name of Teacher:
Name:	School ID Number:
Phone:	School #2
Supervisor:	Name of Child:
Date Started:	Name of School:
Union Rep:	Name of Teacher:
Phone:	Phone:
<u>Important Information about your Vehicles</u>	School ID Number:
Vehicle 1 Make/Model:	Name of Child:
Plate #:	Name of Teacher:
VIN/ID #:	School ID Number:
Car Loan:	<u>Social Security #/ITIN</u>
Insurance:	Name:
Vehicle 2 Make/Model:	Number:
Plate #:	Name:
VIN/ID #:	Number:
Car Loan:	Name:
Insurance:	Number:
<i>Attach a copy of each vehicles registration and insurance and a photograph of each vehicle.</i>	<i>Attach a copy of each social security card</i>

Family Member #1	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
Family Member #2	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
Family Member #3	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
Family Member #4	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications/Medical conditions and history:	
Family Member #5	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	

REGISTRY OF MEXICAN NATIONALITY

What should I do to register my children born in the United States as Mexican?

The registration is only done by appointment at this e-mail registrocivildet01@sre.gob.mx

REQUIREMENTS (all the requested documents are essential and they must be submitted in original):

1. **Both parents must be present with the child at the Consulate of Mexico (indispensable)**
2. **Recent original birth certificate of the individual being registered (format letter size).** The birth certificate must contain the place, date and hour of birth, as well as the name and date of birth of the parents. If there are any errors on the birth certificate, the registration will not proceed. If the birth certificate was issued in a different country of where the registration will be carried out, the birth certificate needs to be legalized or apostilled in their country of origin. If the birth certificate is not written in Spanish and the language is different from English, it must be translated to Spanish by a notary public.
3. **From 1 year of age, official valid ID with photograph, that specifies name (s) and surname (s), as it appears on their birth certificate of the individual to be registered.** You must submit one of the following:
 - passport issued by United States
 - or State ID
 - For children under 7 years of age, pediatrician's letter with photograph and stamp or signature crossing the photo and the paper
 - For children over 7 years and under 18 years old:
 - Letter from a local education institution, with a stamp between the photo and the paper, and the official's signature
 - Valid credential of a local education institution
4. Birth certificate for both parents.
5. (Only if the parents are married) marriage certificate.
6. **Official valid ID from both parents** (passport, consular matricula, voter registration card), the name should appear completely as in the birth certificate of the individual being registered.
7. Present two witnesses (required) over 18 years old with a valid official ID, they can be of any nationality (family, friends, etc.)

Flip page over



Over 18 years of age: In the event that the individual being registered is of legal age, **he / she can personally** carry out the procedure without the appearance of their parents. **(complying with the requirements of points 2 to 7).**


Regarding point 5, if the parents were NOT married or the parents were married after the birth of the person being registered, **THE FATHER MUST BE PRESENT IN PERSON OR BY MEANS OF A SPECIAL NOTARIAL POWER OF ATTORNEY.** (this document can be processed at a Mexican consular office)

Single mother: Single mothers will be able to register their children on their own as long as they have registered their child(ren) with both their last names and no data of the father appears in the minor's birth certificate.

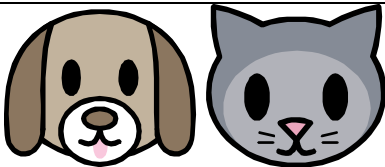
Important: The fact that you schedule an appointment does not mean that your registration can be done the same day. All documents are subject to revision. All involved parties (parents, witnesses and children) must be present as well as all documents in original.

The procedure is free of charge, including one certified birth certificate, you can order extra copies, the cost is \$19.00 dollars for each, if you want your records sent to your house, **please bring a pre-paid UPS envelope.**

If you have a specific question call (248) 336-0320 ext. 15 or 25 from 3:00 p.m. to 5:00 p.m. or send us an email at the following address: registrocivildet01@sre.gob.mx

Medications:	
Medical conditions & Medical History:	
<u>Family Member #6</u>	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
<u>Family Member #7</u>	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
<u>Persons who CAN pick up my children from school/day care</u>	<u>Persons who CANNOT pick up my children</u>
Name:	Name:
Date of Birth:	
Home Phone:	Name:
Cell Phone:	
Work :	Name:
Relationship:	
Name:	<p>*Please inform personnel at your children’s school that the persons listed in these sections have permission to pick up your children or do not have permission.</p> <p>*If there is a restraining order, attach a copy of this order and file another copy with the school and/or day care of your children.</p>
Date of Birth:	
Home Phone:	
Cell Phone:	
Work :	
Relationship:	
	<p>Contacts for Legal Problems, Identity Theft, and Fraud</p> <p><i>For your security DO NOT NOTE the numbers of your credit cards or account numbers on this document.</i></p>

<u>Credit Card Companies</u>	<u>Contacts for your Financial Affairs</u>
Card #1	Checking Account #1
Company:	Bank:
Toll-Free Number:	Toll-Free Number:
Names on Card:	Persons with Access:
Card #2	Checking Account #2
Company:	Bank:
Toll-Free Number:	Toll-Free Number:
Names on Card:	Persons with Access:
Card #3	Savings Account #1
Company:	Bank:
Toll-Free Number:	Toll-Free Number:
Names on Card:	Persons with Access:
<i>Report theft of credit cards IMMEDIATELY!</i>	Savings Account #2
	Bank:
	Toll-Free Number:
	Persons with Access:
<u>Public Agency Contacts</u>	<u>Civil Legal Assistance</u>
Domestic Violence Help:	Legal Aid:
Public Prosecutor:	Immigration Attorney:
Report Child Abuse:	Other Attorney:



Emergency Care for Pets

Pet #1
Name:
Date of Birth:
Breed:

Description:	
Registration Number:	
Medications:	
Medical Problems:	
Pet #1	
Name:	
Date of Birth:	
Breed:	
Description:	
Registration Number:	
Medications:	
Medical Problems:	
<u>Veterinarian</u>	<u>Emergency Housing for Pets</u>
Name:	Name:
Phone:	Phone:
Address:	Address:
Emergency Phone:	
<i>Attach a photograph of each pet!</i>	

APPENDIX C

IMPORTANT NUMBERS

Information for Detained Immigrants and Immigrant Advocates in Michigan:

ICE Online Detainee Locator (Search for someone in custody of Immigration and Customs Enforcement)

<http://locator.ice.gov/odls/homePage.do>

CBP Online Detainee Locator (Search for someone in custody of Customs and Border Protection)

<https://www.cbp.gov/about/searching-someone-cbp-custody>

Detention Centers – county jails that contract with ICE in Michigan:

Complete information about contacting a detainee, legal and case information, hours of visitation, mail to detainees, and filing complaints is available at: ice.gov/detention-facilities

Calhoun County Jail

185 E. Michigan Street
Battle Creek, Michigan 49014
(269) 969-6303

St. Clair County Jail

1170 Michigan Road
Port Huron, Michigan 48060
(810) 987-1721

Chippewa County Jail

325 Court Street
Sault Ste. Marie, MI 49783
(906) 635-7620

Monroe County Jail

7000 East Dunbar Road
Monroe, Michigan 48161
(734) 240-8001

At times, detainees may be in the custody of the U.S. Marshal's Service:

https://www.bop.gov/mobile/find_inmate/byname.jsp

VINELink may also provide useful information about persons in immigration custody in Michigan:

<https://www.vinelink.com/#state-selection>

Government Offices:

Immigration and Customs Enforcement (ICE) –

Detroit

985 Michigan Ave, Suite 207
 Detroit, MI 48207
 (313) 771-6601
Detroit.Outreach@ice.dhs.gov

Grand Rapids

517 Ottawa Ave NW
 Grand Rapids, MI 49503-1424
 (616) 254-1200

**Executive Office for Immigration Review
Immigration Court:**

Automated information line for court date and decision information for aliens in removal (deportation) proceedings – “A#” is required but anyone can call: 1-800-898-7180

Detroit Court

477 Michigan Ave, Suite 440
 Detroit, MI 48226
 (313) 226-2603

Automated information is also available online at <https://acis.eoir.justice.gov/en/>

U.S. Citizenship and Immigration Services (USCIS)

Detroit Field Office
 750 Stephenson Highway, 3rd Floor
 Troy, MI 48083
 (800) 375-5283

Consulates are offices of foreign governments. Different governments offer different services to their citizens who are in the U.S. We recommend contacting consulates to find out about services *if* the detained person does not have a fear of their country’s government.

Selected list of consulates in Michigan and Illinois:**Consulate of Mexico****Detroit**

(248) 336-0320
<https://consulmex.sre.gob.mx/detroit/>

Consulate of Guatemala**Chicago**

(312) 540-0781
<https://minex-gob-gt.my.site.com/pc/s/citas-consulares>

Consulate of El Salvador**Chicago**

(888)301-1130
<https://chicagoconsularcorps.org/member-nations/elsalvador>

Consulate of Honduras

Chicago

(470) 751-9077

<https://citaconsularhn.com/chicago/>

Consulate of the Dominican Republic

Chicago

(773) 714-4924

<https://consuladordchicago.com/>

-----**APPENDIX D**-----

KNOW YOUR RIGHTS CARDS

Cut out these cards and carry them in your wallet

Rights Card

I am giving you this card because I do not wish to speak to you or have any further contact with you. I choose to exercise my right to remain silent and to refuse to answer your questions. If you arrest me, I will continue to exercise my right to remain silent and to refuse to answer your questions. I want to speak with a lawyer before answering your questions.

I want to contact this attorney or organization:

Telephone number:

Tarjeta de Derechos

Le estoy dando esta tarjeta porque no deseo hablar o tener más contacto con usted. Yo elijo ejercer mi derecho de mantenerme callado y me niego a contestar sus preguntas. Si me arresta, seguiré ejerciendo mi derecho a mantenerme callado y a negarme a contestar sus preguntas. Yo quiero hablar con un abogado antes de contesta cualquier pregunta.

Quiero contactar este abogado u organización:

Teléfono:

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